

**To:** aycock.mary@gmail.com[aycock.mary@gmail.com]  
**From:** Aycock, Mary  
**Sent:** Fri 8/14/2015 3:05:21 PM  
**Subject:** Fw: Outlook Email Account for the Gold King Mine Response - R9EOCSituation-Unit-Leader-2  
[Accessing Mailboxes via OWA.pdf](#)

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**From:** Samolis, Mark  
**Sent:** Thursday, August 13, 2015 3:20 PM  
**To:** Aycock, Mary  
**Subject:** Outlook Email Account for the Gold King Mine Response - R9EOCSituation-Unit-Leader-2

Hi Mary,

As the current Situation Unit Leader for the Gold King Mine Response an outlook email account has been established for your use – **R9EOCSituation-Unit-Leader-2**. This account should be used for any correspondence related to the Gold King Mine response. To activate this account, I'm enclosing some instructions which will help guide you in setting it up. As you'll see, the account can only be accessed through Outlook Web Access (OWA). This was necessary in order to keep your existing Outlook email account separate from your EOC account.

We currently have the following Outlook email accounts set up for the Gold King Mine response:

R9EOCArea-Commander-2

R9EOCDocumentation-Unit-Leader-2

R9EOCEnvironmental-Unit-Leader-2

R9EOCFinance-Section-Chief-2

R9EOCLiaison-Officer-2

R9EOCLogistics-Section-Chief-2

R9EOCPlanning-Section-Chief-2

R9EOCResources-Section-Chief-2

R9EOCSituation-Unit-Leader-2

If you have any questions regarding the activation or use of this account, please don't hesitate to contact me or Jon Oakden (2-3036)/Guiseppe Orlandi (7-4586) at the IRM Helpline for technical assistance.

Thanks

Mark Samolis

EPA Region 9

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